Приложение № 13  
к приказу МВД России

от 04.06.2019 № 363

ФОРМА

УВЕДОМЛЕНИЕ

о заключении трудового договора

или гражданско-правового договора на выполнение работ

(оказание услуг) с иностранным гражданином (лицом без гражданства)

Настоящее уведомление предоставляется в:

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(наименование территориального органа МВД России на региональном уровне)

V

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1.Статус работодателя или заказчика (нужное отметить или ):

работ (услуг)

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|  | - юридическое лицо |  | - иное лицо, чья профессиональная деятельность  в соответствии с федеральными законами подлежит  государственной регистрации и (или) лицензированию |
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|  | - индивидуальный предприниматель |  | - представительство иностранного юридического лица |
|  |  |  |  |
|  | - адвокат, учредивший адвокатский  кабинет |  | - филиал иностранного юридического лица |
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|  | - физическое лицо – гражданин  Российской Федерации |  | - частный нотариус |

* 1. Основной вид экономической деятельности в

соответствии с Общероссийским классификатором

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| видов экономической деятельности (ОКВЭД): |  |  |  |  |  |  |  |  |  |  |  |  |
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(кодовое обозначение вида)

* 1. Сведения о работодателе или заказчике работ (услуг):

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(полное наименование юридического лица/филиала иностранного юридического лица/представительства иностранного юридического лица, фамилия, имя, отчество (при наличии) индивидуального предпринимателя/адвоката, учредившего адвокатский кабинет/ частного нотариуса/физического лица - гражданина Российской Федерации)

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(для юридических лиц – государственный регистрационный номер записи в Едином государственном реестре юридических лиц, для филиалов или представительств иностранных юридических лиц -

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номер документа, подтверждающего факт аккредитации филиала или представительства иностранного юридического лица, для индивидуальных предпринимателей — государственный регистрационный

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Оборотная сторона

номер записи в Едином государственном реестре индивидуальных предпринимателей, для частных нотариусов – номер лицензии на право нотариальной деятельности, для физического лица - наименование документа, удостоверяющего личность, его серия и номер, кем и когда выдан)

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(номер свидетельства о постановке на учет в налоговом органе, ИНН (при наличии), КПП (при наличии)

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(место нахождения (для физического лица - адрес фактического места жительства) работодателя или заказчика работ (услуг):

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почтовый индекс, субъект Российской Федерации, район, город, населенный пункт, улица, дом, квартира/офис)

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| Контактный телефон: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

2. Сведения об иностранном гражданине (лице без гражданства), с которым работодателем или заказчиком работ (услуг) заключен трудовой договор или гражданско-правовой договор на выполнение работ (оказание услуг):

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| 2.1. Фамилия |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 2.2. Имя |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 2.3. Отчество  (при наличии) | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 2.4. Гражданство | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 2.5. Место рождения | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

(при наличии сведений) (государство, населенный пункт)

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| 2.6. Дата рождения |  |  |  |  |  |  |  |  |  |  |

(число) (месяц) (год)

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| 2.7. Документ, удостоверяющий личность: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
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| (наименование) | | | | | | | | | | | | | | | | | | |

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| Серия |  |  |  |  |  |  |  | № |  |  |  |  |  |  |  |  |  | Дата |  |  |  |  |  |  |  |  |  |  |

выдачи (число) (месяц) (год)

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| Кем выдан | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 2.8. Номер миграционной карты |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | | |
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| (при наличии) | | | | | | | | | | | | | | | | | | | | | | | | | |

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| Дата выдачи |  |  |  |  |  |  |  |  |  |  |

(число) (месяц) (год)

* 1. Адрес постановки на учет по месту пребывания или адрес регистрации по месту

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| жительства (при наличии) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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(почтовый индекс, субъект Российской Федерации, район, город, населенный пункт, улица, дом,

квартира)

Дата постановки на учет по месту пребывания или

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| регистрации по месту жительства |  |  |  |  |  |  |  |  |  |  |

(число) (месяц) (год)

3. Сведения о разрешении на работу или патенте, на основании которых иностранный гражданин (лицо без гражданства) осуществляет трудовую деятельность   
(не заполняется в случае осуществления трудовой деятельности без разрешения на работу или патента, а также в случае заключения трудового договора или гражданско-правового договора на выполнение работ (оказание услуг) с иностранным гражданином (лицом без гражданства), привлекаемым к трудовой деятельности в качестве высококвалифицированного специалиста в соответствии со статьей 132 Федерального закона от 25 июля 2002 г. № 115-ФЗ «О правовом положении иностранных граждан в Российской Федерации»):

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| Наименование документа | | | | | | |  | |  | |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  |  |  | |  | |  | |  | | |
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выдачи (число) (месяц) (год)

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| Кем выдан |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| Срок действия |  |  |  |  |  |  |  |  |  |  | по |  |  |  |  |  |  |  |  |  |  |

(число) (месяц) (год) (число) (месяц) (год)

3.1. Трудовая деятельность осуществляется иностранным гражданином (лицом без гражданства) без разрешения на работу или патента на основании (не заполняется в случае осуществления трудовой деятельности на основании разрешения на работу или патента)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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(наименование международного соглашения или ссылка на акт законодательства Российской

Федерации, предусматривающие осуществление трудовой деятельности без разрешения

на работу или патента)

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3.2. Профессия (специальность, должность, вид трудовой деятельности) по трудовому

или гражданско-правовому договору:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Оборотная сторона

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3.3. Трудовая деятельность осуществляется (нужное отметить или ):

V

X

иностранным гражданином (лицом без гражданства)

на основании

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|  | трудового договора |  | гражданско-правового договора на выполнение работ (оказание услуг) |

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| Дата заключения с иностранным гражданином  (лицом без гражданства) трудового договора  или гражданско-правового договора на выполнение |  |  |  |  |  |  |  |  |  |  |
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работ (оказание услуг): (число) (месяц) (год)

3.4. Адрес места осуществления трудовой деятельности принятого на работу иностранного гражданина(лица без гражданства):

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(почтовый индекс, субъект Российской Федерации, район, город, населенный пункт, улица,

дом, квартира/офис)

4. Об ответственности за сообщение ложных сведений в уведомлении или предоставление поддельных документов предупрежден. С обработкой, передачей и хранением персональных данных согласен.

5. Достоверность сведений, изложенных в настоящем уведомлении, подтверждаю:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(должность, подпись и фамилия, имя, отчество (при наличии) лица, уполномоченного от имени работодателя (заказчика работ, услуг) подписывать уведомление (для физического лица -

подпись и фамилия, имя, отчество (при наличии))

Место для печати

(при наличии)

«\_\_\_» \_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_ г.

Уведомление подано по доверенности № \_\_\_\_\_ от «\_\_\_» \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_ г.

Паспортные данные лица, подавшего уведомление по доверенности:

Фамилия, имя, отчество (при наличии)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Серия: \_\_\_\_\_\_\_\_\_\_ Номер: \_\_\_\_\_\_\_\_\_\_\_\_\_ Выдан: «\_\_\_» \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ г.

Кем выдан: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(подпись лица, подающего

уведомление по доверенности)